



Faulkner County Library 1900 Tyler St. • Conway, AR 72032
501-327-7482 (T) • 501-327-9098 (F) FCL@FCL.ORG

T-MOBILE HOTSPOT POLICY

The Library makes hotspots available for patron check out. Borrow one of the mobile WiFi hotspots to receive Internet access on the go or at home. These convenient, hand-held devices allow users to connect multiple devices to the Internet with no limitations on data.

Eligibility:

Adult (18 & older) cardholders in good standing, with fines no greater than \$100.00 are eligible to check out a hotspot. Checkout is limited to one per household at any given time. The Library reserves the right to refuse service to patrons who abuse equipment or who are repeatedly late in returning electronic devices.

How do I check out a Hotspot?

Those that wish to check out a hotspot may either stop by the library or use the catalog to place a hold (search “hotspot” in the catalog) and check it out just like any other item. In order to borrow a hotspot, the patron’s library card and government-issued photo identification must be presented to the Circulation Desk. At the time of check-out, a patron must complete an Electronic Device Agreement. Once a hotspot is checked out to a patron, it becomes the responsibility of that patron per the Electronic Device Agreement. Parents/guardians are responsible for the use of the Hotspot by minors. The hotspots can only be returned at the library that checked it out; they cannot be picked up or returned at any other library within the Faulkner County Library System.

Loan Period / Availability:

Hotspots may be checked out for 14 days and are available on a first-come, first-served basis. Additionally, you may place holds on the hotspots, but the library cannot guarantee their availability for a specific date or time.

Hotspots are able to be renewed as long as there are no holds from other library users. .

Fines / Liability:

Overdue hotspots will immediately have Internet access disabled and there is a \$1.00 per day overdue charge. A lost, damaged, or stolen hotspot will be a replacement cost of \$100.00. There will be a \$1 charge for placing it in the book drop and a \$5 charge for returning it to another library. Additionally, for any part missing upon return there will be a \$5 charge.

Hotspots must be kept in a temperature-controlled environment (not left in vehicles or in extreme temperatures).

How do I return it?

Hotspots must be returned to a staff member at the Faulkner County Library, who will verify that all components of the hotspot are accounted for before checking it in from the borrowing patron’s account. The hotspot will not be considered returned until all components of the hotspot are returned. You must return the hotspot with all parts (carrying case, charger, and battery). Please do not return in the book drop.



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Acknowledgement of Wi-Fi Hotspot Policy & Replacement Cost

I _____ (print full name), understand and agree to these rules of use. By signing this agreement, I accept the above loan policy and am stating that I am responsible to return this equipment to Faulkner County Library in good working condition and free from damage. I understand that if the hotspot is not returned its wireless service will be discontinued. The hotspot will be unusable. Hotspots are checked-out for a period of 14 days. Overdue charges are \$1.00 per day. I acknowledge that a Wi-Fi Hotspot is NOT to be returned in the outside book drop, but must be returned to a staff member at the library that loaned the device. Devices returned in the book drop will result in a \$1.00 fine.

Please fill out the following fields:

Library Card Number: _____

First Name: _____

Last Name: _____

Email Address: _____

Phone: _____

Signature: _____ Date: _____

Library Staff Only

__ Checked Library card and Photo Identification.

__ Reviewed policy, due date and fines assessed.

__ Checked that device included hotspot, cord, instructions, and case.

_____ Staff Initials